



Comhairle Contae Chill Mhantáin Wicklow County Council

**Pleanáil, Forbairt Eacnamaíochta agus Tuaithe
Planning, Economic and Rural Development**

Áras An Chontae / County Buildings
Cill Mhantáin / Wicklow
Guthán / Tel (0404) 20148
Faics / Fax (0404) 69462
Rphost / Email. plandev@wicklowcoco.ie
Suíomh / Website: www.wicklow.ie

Wicklow Travellers Group
CEART
Crinion Park
Wicklow Town
A67 AR20

21st of May 2026

**RE: Declaration in accordance with Section 5 of the Planning & Development Acts
2000 (As Amended) -EX59/2026**

A Chara,

I enclose herewith Declaration in accordance with Article 5 (2) (A) of the Planning & Development Act 2000.

Where a Declaration is used under this Section any person issued with a Declaration under subsection (2) (a) may, on payment to An Coimisiún Pleanála of such fee as may be prescribed, refer a declaration for review by the Coimisiún within four weeks of the date of the issuing of the declaration by the Local Authority.

Is mise, le meas,


ADMINISTRATIVE OFFICER
PLANNING DEVELOPMENT & ENVIRONMENT.





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Pleanáil, Forbairt Eacnamaíochta agus Tuaithe Planning, Economic and Rural Development

DECLARATION IN ACCORDANCE WITH ARTICLE 5 (2) (A) OF THE PLANNING &
DEVELOPMENT ACT 2000 AS AMENDED

Applicant: Wicklow Traveller Group

Location: CEART, Crinion Park, Wicklow Town

Reference Number: EX 59/2026

CHIEF EXECUTIVE ORDER NO. CE/PERD/2026/587

A question has arisen as to whether “(a) carrying out of internal alterations and refurbishment works, (b) replacement of existing windows and front doors, (c) installation of new timber fencing & (d) painting of the building’s exterior” at CEART, Crinion Park, Wicklow Town is or is not exempted development.

Having regard to:

- The details received with the Section 5 Declaration Application on 29/04/2026.
- Sections 2, 3 and 4 of the Planning & Development Act 2000 (as amended)
- Article 6, 9 and Schedule 2: Part 1: Class 11 and Class 12 of the Planning and Development Regulations 2001 (as amended).

Main Reasons with respect to Section 5 Declaration:

- The proposed operations would come within the meaning of works as set out in Section 2 of the Planning and Development Act 2000(as amended) and are therefore development.
- The carrying out of internal alterations and refurbishment works and replacement of external windows and front doors would not be considered to materially affect the external appearance of the structure so as to render the appearance inconsistent with the character of the structure or of neighbouring structures and would therefore be exempt having regard to Section 4(1)(h) of the Planning and Development Act 2000 (as amended).
- The provision of fencing would come within the description and limitations set out under Schedule 2: Part 1: Class 11 of the Planning and Development Regulations 2001(as amended) and is therefore exempted development
- The painting of the building’s exterior would come within the description and limitations set out under Schedule 2: Part 1: Class 12 of the Planning and Development Regulations 2001(as amended) and is therefore exempted development.

The Planning Authority considers that “(a) carrying out of internal alterations and refurbishment works, (b) replacement of existing windows and front doors, (c) installation of new timber fencing & (d) painting of the building’s exterior” at CEART, Crinion Park, Wicklow Town is development and is exempted development.

Signed: 
ADMINISTRATIVE OFFICER
PLANNING DEVELOPMENT & ENVIRONMENT

Date: 21/05/2026



WICKLOW COUNTY COUNCIL

PLANNING & DEVELOPMENT ACTS 2000 (As Amended)

SECTION 5

CHIEF EXECUTIVE ORDER NO. CE/PERD/2026/587

Reference Number: EX 59/2026

Name of Applicant: Wicklow Traveller Group

Nature of Application: Section 5 Referral as to whether “(a) carrying out of internal alterations and refurbishment works, (b) replacement of existing windows and front doors, (c) installation of new timber fencing & (d) painting of the building’s exterior” is or is not development and is or is not exempted development.

Location of Subject Site: CEART, Crinion Park, Wicklow Town

Report from Billy Slater, EP & Edel Bermingham, T/SP

With respect to the query under Section 5 of the Planning & Development Act 2000 as to whether “(a) carrying out of internal alterations and refurbishment works, (b) replacement of existing windows and front doors, (c) installation of new timber fencing & (d) painting of the building’s exterior” at CEART, Crinion Park, Wicklow Town is or is not exempted development within the meaning of the Planning & Development Act 2000 (as amended)

Having regard to:

- (a) The details received with the Section 5 Declaration Application on 29/04/2026.
- (b) Sections 2, 3 and 4 of the Planning & Development Act 2000 (as amended)
- (c) Article 6, 9 and Schedule 2: Part 1: Class 11 and Class 12 of the Planning and Development Regulations 2001 (as amended).

Main Reasons with respect to Section 5 Declaration:

- i. The proposed operations would come within the meaning of works as set out in Section 2 of the Planning and Development Act 2000(as amended) and are therefore development.
- ii. The carrying out of internal alterations and refurbishment works and replacement of external windows and front doors would not be considered to materially affect the external appearance of the structure so as to render the appearance inconsistent with the character of the structure or of neighbouring structures and would therefore be exempt having regard to Section 4(1)(h) of the Planning and Development Act 2000 (as amended).
- iii. The provision of fencing would come within the description and limitations set out under Schedule 2: Part 1: Class 11 of the Planning and Development Regulations 2001(as amended) and is therefore exempted development
- iv. The painting of the building’s exterior would come within the description and limitations set out under Schedule 2: Part 1: Class 12 of the Planning and Development Regulations 2001(as amended) and is therefore exempted development.

Recommendation

The Planning Authority considers that "(a) carrying out of internal alterations and refurbishment works, (b) replacement of existing windows and front doors, (c) installation of new timber fencing & (d) painting of the building's exterior" at CEART, Crinion Park, Wicklow Town is development and is exempted development as recommended in the planning reports.

Signed: Wickie Henry

Date: 18/05/2026

ORDER:

I HEREBY DECLARE:

THAT "(a) carrying out of internal alterations and refurbishment works, (b) replacement of existing windows and front doors, (c) installation of new timber fencing & (d) painting of the building's exterior" at CEART, Crinion Park, Wicklow Town is **development and is exempted** development within the meaning of the Planning & Development Acts 2000 (as amended).

Signed: Ed Barry

T/Senior Planner
Planning, Economic & Rural Development

Date: 21/5/2026

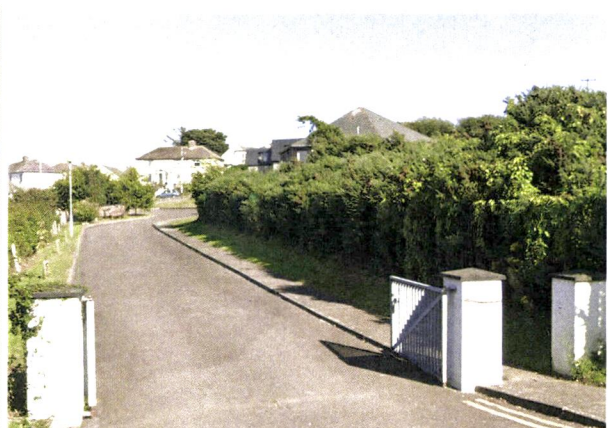


**WICKLOW COUNTY COUNCIL
PLANNING DEPARTMENT**

To: Edel Bermingham T/S.P. / Patrice Ryan S.E.P.
From: Billy Slater A.P.
Type: Section 5 Application
REF: EX 59/2026
Applicant: Wicklow Traveller Group
Date of Application: 29/04/2026
Decision Due Date: 28/05/2026
Address: CEART, Crinion Park, Co. Wicklow
Exemption Query: Renovation works to existing community centre.

Application Site: The application site is located centrally within the level 2 Urban Settlement of Wicklow – Rathnew and is occupied by the CEART Wicklow Travellers Group building with associated parking facilities. The site is accessed off of the L-57211-0 and is bound by the former site of the Wicklow Educate Together (now removed) to the south, HSE buildings to the north, and residential development beyond remaining site boundaries.

Aerial / Site Image



Section 5 Referral

From examining the submitted particulars, it is noted that the section 5 query should be re-worded as follows.

- a) Carrying out of internal alterations and refurbishment works,
- b) Replacement of existing windows and front doors,
- c) Installation of new timber fencing
- d) Painting of the building's exterior

at CEART, Crinion Park, Co. Wicklow

Relevant Planning History:

Ref 98/622275
Applicant Wicklow Travellers Group LTD.
Development Training Centre.
Decision Grant

Ref 00/622482
Applicant Wicklow Travellers Group LTD.
Development Change boundaries and erect palisade fencing
Decision Grant

Legislative Context:

Planning and Development Act 2000 (as amended)

Section 2(1) of the Act states the following in respect of the following:

“structure” means any building, structure, excavation, or other thing constructed or made on, in or under any land, or any part of a structure so defined, and—

(a) where the context so admits, includes the land on, in or under which the structure is situate, and

“works” includes Any act or operation of construction, excavation, demolition, extension, alteration, repair or renewal...”

Section 3(1) of the Act states the following in respect of ‘development’:

“In this Act, ‘development’ means, except where the context otherwise requires, the carrying out of any works on, in, over or under land or the making of any material change in the use of any structures or other land.”

Section 4 sets out the types of works that while considered ‘development’, can be considered ‘exempted development’ for the purposes of the Act.

Section 4 (1) (h) is relevant for the purposes of this declaration:

“development consisting of the carrying out of works for the maintenance, improvement or other alteration of any structure, being works which affect only the interior of the structure or which do not materially affect the external appearance of the structure so as to render the appearance inconsistent with the character of the structure or of neighbouring structures.”

Section 4(2) makes provision for ministerial regulations to set out further exemptions. The 2001 Planning Regulations as amended derive from this section and designate further works as being exempted development for the purposes of the act.

Planning and Development Regulations, 2001 (as amended)

Article 6(1) states that certain classes of development which are specified in Schedule 2 shall be exempted development for the purposes of the Act, subject to compliance with any associated conditions and limitations;

Article 9 (1):

Development to which article 6 relates shall not be exempted development for the purposes of the Act—

(a) *If the carrying out of such development would—*

- (i) *Contravene a condition attached to a permission under Act or be inconsistent with any use specified in a permission under the Act,*
- (ii) *consist of or comprise the formation, laying out or material widening of a means of access to a public road the surfaced carriageway of which exceeds 4 metres in width,*
- (iii) *Endanger public safety by reason of traffic hazard or obstruction of road users,*

And so on,

Schedule 2: Part 1 outlines general classes of exempt development as well as associated conditions and limitations. The following are of relevance.

CLASS 11

The construction, erection, lowering, repair or replacement, other than within or bounding the curtilage of a house, of –

- (a) any fence (not being a hoarding or sheet metal fence), or
- (b) any wall of brick, stone, blocks with decorative finish, other concrete blocks or mass concrete.

Limitations

1. The height of any new structure shall not exceed 1.2 metres or the height of the structure being replaced, whichever is the greater, and in any event shall not exceed 2 metres.
2. Every wall, other than a dry or natural stone wall, constructed or erected bounding a road shall be capped and the face of any wall of concrete or concrete blocks (other than blocks of a decorative finish) which will be visible from any road, path or public area, including a public open space, shall be rendered or plastered.

CLASS 12

The painting of any external part of any building or other structure.

Limitations

1. Such painting may not, except in the case of a hoarding or other temporary structure bounding land on which development consisting of works is being or will be carried out in pursuance of a permission granted under Part III of the Act or as exempted development, be for the purposes of creating a mural.

Details submitted in support of the application:

- Section 5 Application Form.
- Additional Cover letter / email correspondence.
- OS site location map
- Site layout plan, building elevations.

Assessment:

The applicants have applied to see whether the following is or is not development and is or is not exempted development:

- a) Carrying out of internal alterations and refurbishment works,
- b) Replacement of existing windows and front doors,
- c) Installation of new timber fencing
- d) Painting of the building's exterior

at CEART, Crinion Park, Co. Wicklow.

The first assessment must be whether or not the proposal outlined above constitutes development within the remit of Section 3 of the Planning and Development Act 2001. In this regard, Section 3 of the Planning and Development Act provides that:

“development” means, except where the context otherwise requires, the carrying out of any works on, in, over or under land or the making of any material change in the use of any structures or other land.

It should be noted that Section 2 of the Act defines works as:

“works” includes any act or operation of construction, excavation, demolition, extension, alteration, repair or renewal.

I am satisfied that the above elements would involve works of installation, alteration, and repair, and would therefore constitute development falling within the provisions of Section 3 of the Planning and Development Act 2000 (as amended). With regard to an assessment of the following elements;

- A) Carrying out of internal alterations and refurbishment works,
- B) Replacement of existing windows and front doors

The replacement of external windows and front doors within the current openings on a 'like-for-like basis' (as stated) and carrying out of internal alterations and refurbishment works (including the removal of internal walls, installation of new floors, re-plumbing, and installation of a new boiler) would not be considered to materially affect the external appearance of the structure so as to render the appearance inconsistent with the character of the structure or of neighbouring structures. It is noted that the CEART building is not a protected structure. The aforementioned elements of the subject section 5 query would therefore be exempt having regard to Section 4(1)(h) of the Planning and Development Act 2000 (as amended).

C) Installation of new timber fencing

The proposed fence would fall under the description of Class 12 of the P& D Regulations 2001(as amended). The following limitations apply

1. The height of any new structure shall not exceed 1.2 metres or the height of the structure being replaced, whichever is the greater, and in any event shall not exceed 2 metres.	Proposed fence is stated as being 1.2m in height.
2. Every wall, other than a dry or natural stone wall, constructed or erected bounding a road shall be capped and the face of any wall of concrete or concrete blocks (other than blocks of a decorative finish) which will be visible from any road, path or public area, including a public open space, shall be rendered or plastered.	N/A

The proposed fencing, to ~~be~~ replace the existing timber post and rail boundary adjoining the HSE building to the north, shall at 1.2m high accord with the limitations set out under Class 11.

D) Painting of the building's exterior

The painting of the exterior of the CEART building would fall under the description of Class 12 of the P& D Regulations 2001(as amended). The following limitation applies.

1. Such painting may not, except in the case of a hoarding or other temporary structure bounding land on which development consisting of works is being or will be carried out in pursuance of a permission granted under Part III of the Act or as exempted development, be for the purposes of creating a mural.	The proposed painting is not identified to be for the purpose of a mural.
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The proposed painting of the CEART building is therefore considered to come within the exemption set out under Class 12.

The proposed works to which article 6 relates are noted not to contravene the limitations as set out per Article 9 (1) as doing so would negate the exemption of such works.

Recommendation:

With respect to the query under Section 5 of the Planning and Development Act 2000 (as amended), as to whether the:

- a) Carrying out of internal alterations and refurbishment works,
- b) Replacement of existing windows and front doors,
- c) Installation of new timber fencing
- d) Painting of the building's exterior

at CEART, Crinion Park, Co. Wicklow constitutes exempted development within the meaning of the Planning and Development Acts, 2000(as amended).

The Planning Authority considers that:


- a) The carrying out of internal alterations and refurbishment works **is development and is exempted development.**
- b) The replacement of external doors and windows **is development and is exempted development.**
- c) The installation of new timber fencing **is development and is exempted development.**
- d) The painting of the building's exterior **is development and is exempted development.**


Main Considerations with respect to Section 5 Declaration :

- a) The details received with the Section 5 Declaration Application on 29/04/2026.
- b) Sections 2, 3 and 4 of the Planning & Development Act 2000 (as amended)
- c) Article 6, 9 and Schedule 2: Part 1: Class 11 and Class 12 of the Planning and Development Regulations 2001 (as amended).

Main Reasons with respect to Section 5 Declaration :

- i. The proposed ~~items~~^{works} would come within the meaning of works as set out in Section 2 of the Planning and Development Act 2000(as amended) and are therefore development.
- ii. The carrying out of internal alterations and refurbishment works and replacement of external windows and front doors would not be considered to materially affect the external appearance of the structure so as to render the appearance inconsistent with the character of the structure or of neighbouring structures and would therefore be exempt having regard to Section 4(1)(h) of the Planning and Development Act 2000 (as amended).
- iii. The provision of fencing would come within the description and limitations set out under Schedule 2: Part 1: Class 11 of the Planning and Development Regulations 2001(as amended) and is therefore exempted development
- iv. The painting of the building's exterior would come within the description and limitations set out under Schedule 2: Part 1: Class 12 of the Planning and Development Regulations 2001(as amended) and is therefore exempted development.


Billy Slater A.P.
14/05/2025


April Slater
TISP
15/5/2025

MEMORANDUM

WICKLOW COUNTY COUNCIL

**TO: Billy Slater
Assistant Planner**

**FROM: Nicola Fleming
Staff Officer**

**RE:- EX59/2026 - Declaration in accordance with Section 5 of the
Planning & Development Acts 2000 (as amended)**

I enclose herewith for your attention application for Section 5 Declaration received 01/05/2026.

The due date on this declaration is the 28/05/2026.



**Staff Officer
Planning Development & Environment**

Nicola Fleming

From: Nicola Fleming
Sent: Tuesday 5 May 2026 11:38
To: 'Aoibhinn McCloy | Wicklow Travellers Group'
Subject: RE: Planning Exception

A Chara,

I wish acknowledge receipt of Section 5 application and to advise a decision is due 28/05/2026.

Is mise, le meas

Nicola Fleming

Oifigeach Foirne - Staff Officer

Pleanáil, Forbairt Eacnamaíochta & Tuaithe - Planning, Economic & Rural Development -

Comhairle Contae Chill Mhantáin, Halla an Chontae, Bóthar an Stáisiúin, Cill Mhantáin, A67 FW96
Wicklow County Council, County Building, Station Road, Wicklow Town, A67 FW96

Ph☎: +353 (0404) 20148 |

Website: <http://www.wicklow.ie>



Comhairle Chontae Chill Mhantáin

Wicklow County Council

From: Aoibhinn McCloy | Wicklow Travellers Group <coordinator@wicklowtg.ie>
Sent: Friday 1 May 2026 16:07
To: Nicola Fleming <NFleming@wicklowcoco.ie>
Subject: Re: Planning Exception

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Dear Nicola

Thank you for your email

Please find attached the following:

- Eircode map of our building and land

- Photographs and designs of the building
- Site layout map

The outdoor lighting requires no alterations or changes

With regard to the fence, we will be replacing the existing timber post and rail boundary fence between the hospital and CEART with a similar timber post and rail fence 1.2 m in height with 3 rails. It will be in line with the previous fence that had been installed when the building was first opened

If you need any further information please let me know

Have a lovely weekend
Aoibhinn



Aoibhinn McCloy
Manager
Wicklow Travellers Group

Mobile: 086 792 5633

Email: coordinator@wicklowtg.ie

Address: CEART, Crinion Park,
Wicklow Town, Co. Wicklow
A67 AR20

www.wicklowtravellersgroup.ie

From: Nicola Fleming <NFleming@wicklowcoco.ie>

Sent: Thursday, April 30, 2026 8:43 AM

To: Aoibhinn McCloy | Wicklow Travellers Group <coordinator@wicklowtg.ie>

Subject: RE: Planning Exception

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Morning Aoibhinn.

I acknowledge receipt of your application for a Section 5 exemption and to advise that the following additional details would be required in order to assess the application:

Site location map (Eircode map will suffice)

Details of the building (i.e. photographs)

Site layout map

Details of the outdoor lighting to be used

Details of the timber fence to be installed on the driveway (height etc) this detail should be shown on the site layout submitted.

You can also call our customer care team on 0404-20100 to make payment of the €80 fee.

Regards,

Nicola Fleming

Oifigeach Foirne - Staff Officer

Pleanáil, Forbairt Eacnamaíochta & Tuaithe - Planning, Economic & Rural Development -

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Comhairle Chontae Chill Mhantáin Wicklow County Council

From: Aoibhinn McCloy | Wicklow Travellers Group <coordinator@wicklowtg.ie>
Sent: Wednesday 29 April 2026 18:03
To: Planning - Planning and Development Secretariat <plandev@wicklowcoco.ie>
Subject: Planning Exception

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To whom it may concern

Please find attached section 5 application along with a list of planned refurbishments for Wicklow Travellers Group. We are currently in the process of applying for LEADER funding.

We are happy to pay the fee over the phone if required

If you need any further information please let me know

Kind regards

Aoibhinn McCloy



Aoibhinn McCloy

Coordinator

Wicklow Travellers Group

Mobile: 086 792 5633

Email: coordinator@wicklowtg.ie

Address: CEART, Crinion Park,

Wicklow Town, Co. Wicklow

A67 AR20

www.wicklowtravellersgroup.ie

Fro
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Is d'úsáid an duine/na ndaoine chuig a bhfuil sí seolta agus sin amháin atá an teachtaireacht seo. D'fhéadfadh go bhfuil faisnéis faoi phribhléid nó faoi rún de réir bhrí an dlí is infheidhme inti. Má fuair tú an ríomhphost seo de bharr earráide, téigh i dteagmháil leis an seoltóir chomh luath agus is féidir, le do thoil. Ní gá gurb ionann na dearcaí a léirítear sa ríomhphost seo agus dearcaí Comhairle Contae Chill Mhantáin. Tá aon iatáin seiceáilte ag scanóir víris agus dealraíonn sé go bhfuil siad glan. Bí cinnte go ndéanfaidh tusa scanáil ar gach teachtaireacht chomh maith, le do thoil, mar ní ghlacann an Chomhairle dliteanas ar bith i leith éilliú ná dámáiste do do chuid córas.

From: Aoibhinn McCloy | Wicklow Travellers Group <coordinator@wicklowtg.ie>
Sent: Friday 1 May 2026 16:07
To: Nicola Fleming
Subject: Re: Planning Exception
Attachments: 1000016533.jpg; 1000016530.jpg; 1000016528.jpg; 1000016532.jpg; 1000016534.jpg; 20260501_145643.PDF; 20260501_142130.PDF

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If you need any further information please let me know

Have a lovely weekend

Aoibhinn



Aoibhinn McCloy
Manager
Wicklow Travellers Group

Mobile: 086 792 5633
Email: coordinator@wicklowtg.ie
Address: CEART, Crinion Park,
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Subject: RE: Planning Exception

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Morning Aoibhinn.

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You can also call our customer care team on 0404-20100 to make payment of the €80 fee.

Regards,

Nicola Fleming

Oifigeach Foirne - Staff Officer

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We are happy to pay the fee over the phone if required

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Kind regards

Aoibhinn McCloy



Aoibhinn McCloy

**Coordinator
Wicklow Travellers Group**

Mobile: 086 792 5633

Email: coordinator@wicklowtg.ie

Address: CEART, Crinion Park,
Wicklow Town, Co. Wicklow
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Is d'úsáid an duine/na ndaoine chuig a bhfuil sí seolta agus sin amháin atá an teachtaireacht seo. D'fhéadfadh go bhfuil faisnéis faoi phribhléid nó faoi rún de réir bhrí an dlí is infheidhme inti. Má fuair tú an ríomhphost seo de bharr earráide, téigh i dteagmháil leis an seoltóir chomh luath agus is féidir, le do thoil. Ní gá gurb ionann na dearcaí a léirítear sa ríomhphost seo agus dearcaí Comhairle Contae Chill Mhantáin. Tá aon iatáin seiceáilte ag scanóir víris agus dealraíonn sé go bhfuil siad glan. Bí cinnte go ndéanfaidh tusa scanáil ar gach teachtaireacht chomh maith, le do thoil, mar ní ghlacann an Chomhairle dliteanas ar bith i leith éilliú ná dámáiste do do chuid córas.











01/05/2026, 15:18

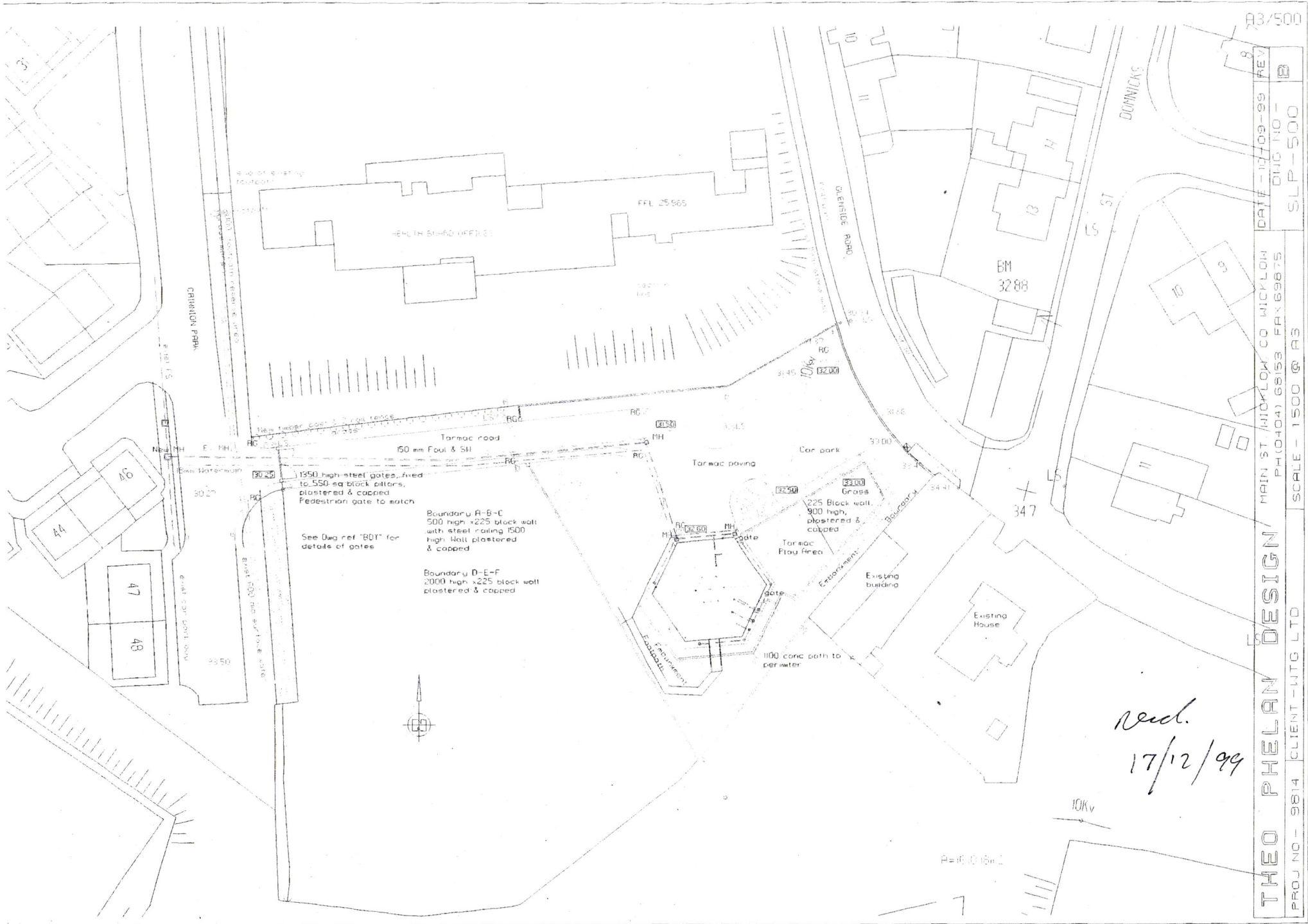
Find or check an Eircode

English | Gaelge

C.E.A.R.T.
CRINION PARK
WICKLOW
A67 AR20

Notes Re



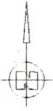


1950 high steel gates, fixed to 550 sq black pillars, plastered & capped
Pedestrian gate to match

See Dwg ref "BDY" for details of gates

Boundary A-B-C
500 high x225 black wall with steel railing 1500 high wall plastered & capped

Boundary D-E-F
2000 high x225 black wall plastered & capped



*Recd.
17/12/99*

THEO PHELAN DESIGN

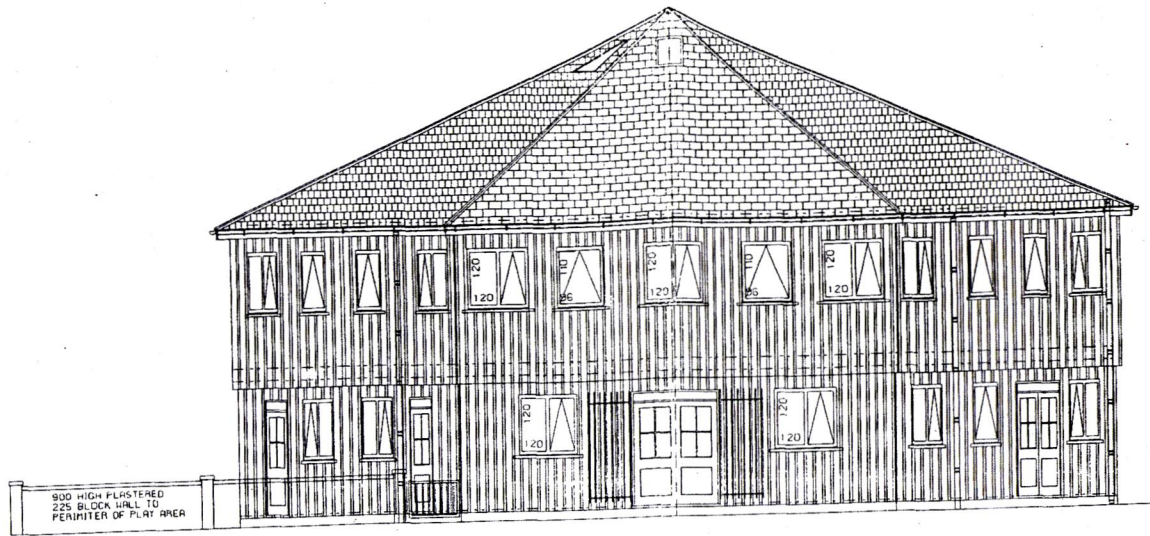
PROJ NO - 9814 CLIENT - WTC LTD

SCALE - 1:500 @ A3

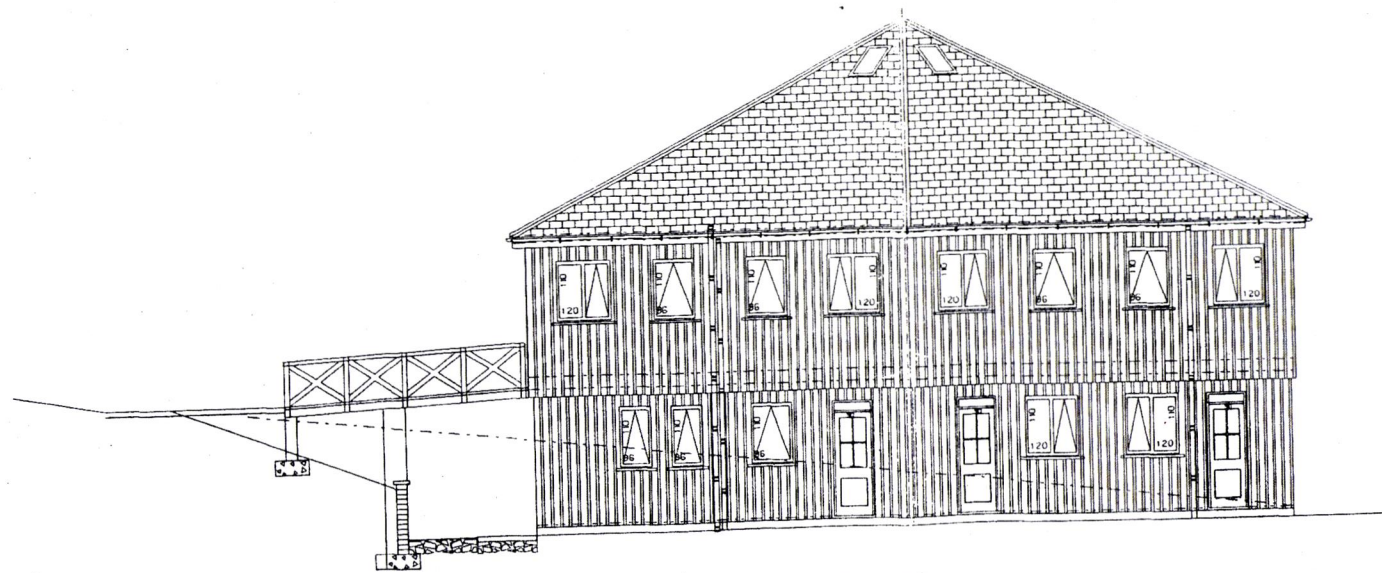
MAIN ST, WICKLOW CO WICKLOW
PH(0404) 68153 FAX 69675

DATE - 17/09-99 REV 8

DWG NO - SLP-500

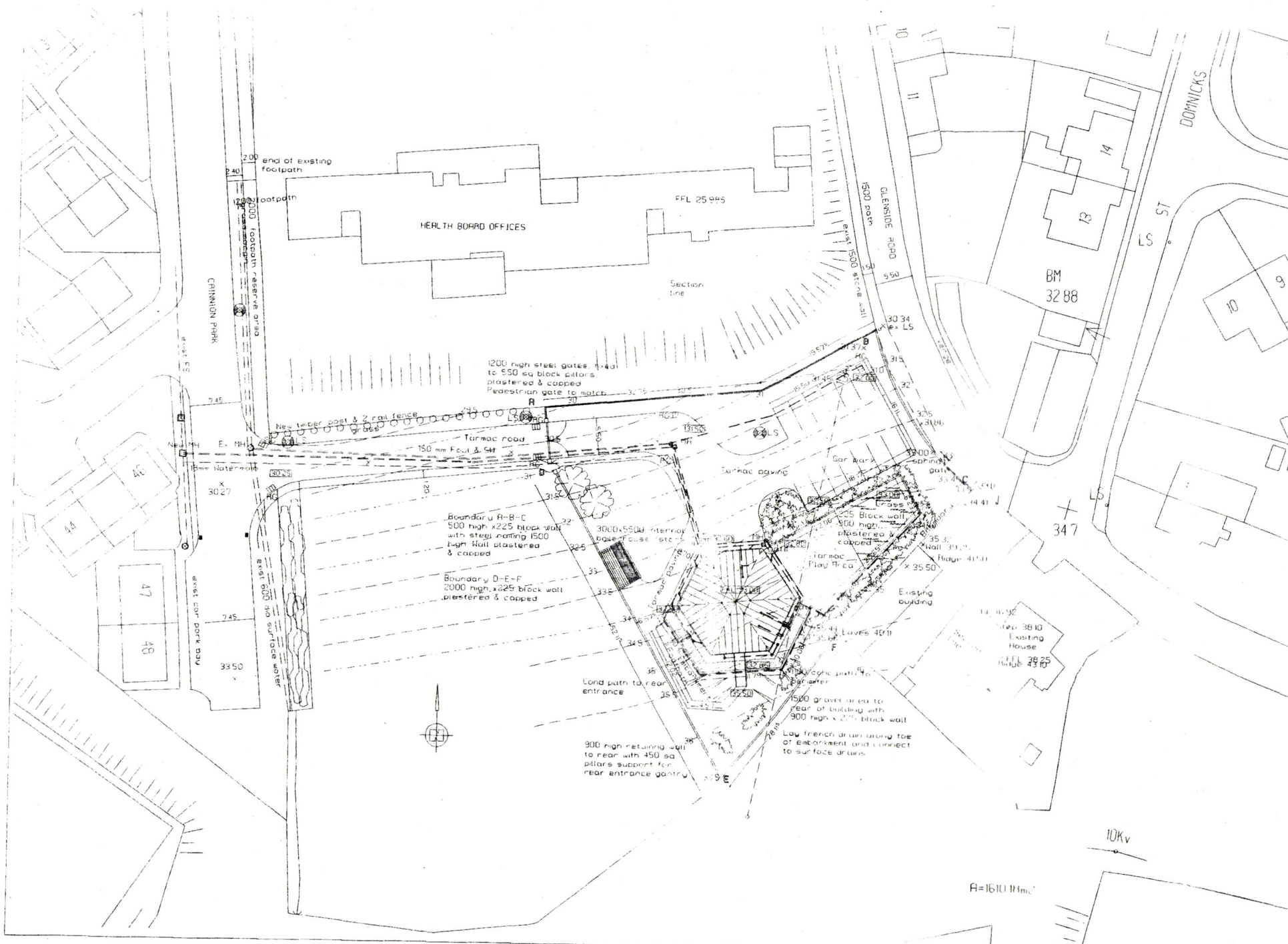


NORTH ELEVATION



EAST ELEVATION

THEO PHELAN DESIGN			
ARCHITECTS			
PH 0404-6853			
FAX 0404-69875			
email: theophelan@tda.ie			
MAIN STREET, WICKLOW, CO WICKLOW		PROJ NO.- 9814	REV
CLIENT REF - WTCL			
SCALE - 1/100 @ A3	DATE - 26-08-99	DWG NO.- EL1	-



THEO PHELAN DESIGN

PROJ NO - 3614 CLIENT - WTC LTD

MAIN ST, WICKLOW CO WICKLOW
PH (0404) 68153 FAX 69875

SCALE - 1:500 @ A3

DATE - 26/08-99 REV 8

DWG NO -

SLP-500

Nicola Fleming

From: Nicola Fleming
Sent: Thursday 30 April 2026 08:30
To: 'Aoibhinn McCloy | Wicklow Travellers Group'
Subject: RE: Planning Exception

Morning Aoibhinn.

I acknowledge receipt of your application for a Section 5 exemption and to advise that the following additional details would be required in order to assess the application:

Site location map (Eircode map will suffice)

Details of the building (i.e. photographs)

Site layout map

Details of the outdoor lighting to be used

Details of the timber fence to be installed on the driveway (height etc) this detail should be shown on the site layout submitted.

You can also call our customer care team on 0404-20100 to make payment of the €80 fee.

Regards,

Nicola Fleming

Oifigeach Foirne - Staff Officer

Pleanáil, Forbairt Eacnamaíochta & Tuaithe - Planning, Economic & Rural Development -

Comhairle Contae Chill Mhantáin, Halla an Chontae, Bóthar an Stáisiúin, Cill Mhantáin, A67 FW96
Wicklow County Council, County Building, Station Road, Wicklow Town, A67 FW96

Ph☎: +353 (0404) 20148 |

Website: <http://www.wicklow.ie>



Comhairle Chontae Chill Mhantáin
Wicklow County Council

From: Aoibhinn McCloy | Wicklow Travellers Group <coordinator@wicklowtg.ie>

Sent: Wednesday 29 April 2026 18:03

To: Planning - Planning and Development Secretariat <plandev@wicklowcoco.ie>

Subject: Planning Exception

Some people who received this message don't often get email from coordinator@wicklowtg.ie. [Learn why this is important](#)

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To whom it may concern

Please find attached section 5 application along with a list of planned refurbishments for Wicklow Travellers Group. We are currently in the process of applying for LEADER funding.

We are happy to pay the fee over the phone if required

If you need any further information please let me know

Kind regards

Aoibhinn McCloy



Aoibhinn McCloy

Coordinator

Wicklow Travellers Group

Mobile: 086 792 5633

Email: coordinator@wicklowtg.ie

Address: CEART, Crinion Park,

Wicklow Town, Co. Wicklow

A67 AR20

www.wicklowtravellersgroup.ie

Fro

Nicola Fleming

From: Aoibhinn McCloy | Wicklow Travellers Group <coordinator@wicklowtg.ie>
Sent: Wednesday 29 April 2026 18:03
To: Planning - Planning and Development Secretariat
Subject: Planning Exception
Attachments: Section 5 application WTG.doc; List of Building Requirements for Leader.docx

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Kind regards

Aoibhinn McCloy



Aoibhinn McCloy
Coordinator
Wicklow Travellers Group

Mobile: 086 792 5633
Email: coordinator@wicklowtg.ie
Address: CEART, Crinion Park,
Wicklow Town, Co. Wicklow
A67 AR20
www.wicklowtravellersgroup.ie

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LEADER FUNDING REQUIREMENTS:

- Upgrade heating system – new boiler
- Replace all windows
- Replace front doors
- Remove internal walls, toilets and urinal in men's bathroom
- Painting of whole building
- PAT test and Fixtures and fittings (sockets, switches etc)
- New flooring – kitchen and bathroom
- Sand and varnish all other flooring
- Plumbing
- Outdoor lighting
- Timber fencing to be installed on driveway

Wicklow County Council
County Buildings
Wicklow
0404-20100

07/05/2026 11 00 27

Receipt No L1/0/363191
***** REPRINT *****

AOIBHINN MCCLOY
WICKLOW TRAVELLERS GROUP
CART
CRIMINON PARK
A67 AR20

EXEMPTION CERTIFICATES	80 00
GOODS	80 00
VAT Exempt/Non-vatable	

Total 80 00 EUR

Tendered
Credit Card 80 00

Change 0 00

Issued By Ruth Graham
From Customer Service Hub
Vat reg No 0015233H



Wicklow County Council
County Buildings
Wicklow
Co Wicklow
Telephone 0404 20148
Fax 0404 69462

Office Use Only

Date Received _____

Fee Received _____

RECEIVED 29 APR 2026

**APPLICATION FORM FOR A
DECLARATION IN ACCORDANCE WITH SECTION 5 OF THE PLANNING &
DEVELOPMENT ACTS 2000(AS AMENDED) AS TO WHAT IS OR IS NOT
DEVELOPMENT OR IS OR IS NOT EXEMPTED DEVELOPMENT**

1. Applicant Details

- (a) Name of applicant: Wicklow Travellers Group
Address of applicant: CEART, Crinion Park, Wicklow Town, A67 AR20

Note: Phone number and email to be filled in on separate page.

2. Agents Details (Where Applicable)

- (b) Name of Agent (where applicable) _____

Address of Agent : _____

Note Phone number and email to be filled in on separate page.

3. Declaration Details

- i. Location of Development subject of Declaration
CEART
Crinion Park
Wicklow Town
A67 AR20
- ii. Are you the owner and/or occupier of these lands at the location under i. above ?
Yes/ No.
- iii. If 'No' to ii above, please supply the Name and Address of the Owner, and or occupier

- iv. Section 5 of the Planning and Development Act provides that : If any question arises as to what, in any particular case, is or is not development and is or is not exempted development, within the meaning of this act, any person may, on payment of the prescribed fee, request in writing from the relevant planning authority a declaration on that question. You should therefore set out the query for which you seek the Section 5 Declaration**

The query for which a Section 5 Declaration is sought is whether the proposed renovation works to an existing community centre used by Travellers—consisting of internal alterations and refurbishment works, including the removal of non-structural internal plaster walls to reconfigure internal space, replacement of internal finishes such as flooring and painting, and the replacement of existing windows within the current openings on a like-for-like basis— with all works confined within the existing structure and with no extension, increase in floor area, or material alteration to the external appearance of the building, and no change in use—constitute exempted development under the Planning and Development Act 2000 (as amended), or whether planning permission is required
Additional details may be submitted by way of separate submission.

- v. Indication of the Sections of the Planning and Development Act or Planning Regulations you consider relevant to the Declaration**

We consider the following provisions of the Planning and Development Act 2000 (as amended) and the Planning and Development Regulations 2001 (as amended) to be relevant to the proposed development:

- Section 4(1)(h) of the Planning and Development Act 2000 (as amended), which provides that development consisting of works for the maintenance, improvement or other alteration of any structure, being works which affect only the interior of the structure or which do not materially affect the external appearance of the structure, is exempted development.
- Article 6 of the Planning and Development Regulations 2001 (as amended), and Schedule 2, Part 1, Class 1, which relate to exempted development and set out limitations and conditions regarding works to existing structures.

The proposed works—comprising internal alterations, removal of non-structural internal walls, refurbishment, and replacement of existing windows within the current openings on a like-for-like basis—are considered to fall within the scope of exempted development, as they are confined within the existing structure and do not materially affect the external appearance or constitute a change of use.”

Additional details may be submitted by way of separate submission.

- vi. Does the Declaration relate to a Protected Structure or is it within the curtilage of a Protected Structure (or proposed protected structure) ?**

No. The proposed development does not relate to a Protected Structure and is not within the curtilage of a Protected Structure or proposed Protected Structure.”

- vii. List of Plans, Drawings submitted with this Declaration Application**

See attached

viii. **Fee of € 80 Attached ?** Fee will be paid over phone

Signed : *Ameery* Dated : 1st April 2026

Additional Notes :

As a guide the minimum information requirements for the most common types of referrals under Section 5 are listed below :

A. Extension to dwelling - Class 1 Part 1 of Schedule 2

- Site Location Map
- Floor area of structure in question - whether proposed or existing.
- Floor area of all relevant structures e.g. previous extensions.
- Floor plans and elevations of relevant structures.
- Site Layout Plan showing distance to boundaries, rear garden area, adjoining dwellings/structures etc.

B. Land Reclamation -

The provisions of Article 8 of the Planning and Development Regulations 2001 (as amended) now applies to land reclamation, other than works to wetlands which are still governed by Schedule 2, Part 3, Class 11. Note in addition to confirmation of exemption status under the Planning and Development Act 2000(as amended) there is a certification process with respect to land reclamation works as set out under the European Communities (Environmental Impact Assessment) (Agriculture) Regulations 2011 S.I. 456 of 2011. You should therefore seek advice from the Department of Agriculture, Fisheries and Food.

Any Section 5 Declaration should include a location map delineating the location of and exact area of lands to be reclaimed, and an indication of the character of the land.

C. Farm Structures - Class 6 -Class 10 Part 3 of Schedule 2.

- Site layout plan showing location of structure and any adjoining farm structures and any dwellings within 100m of the farm structure.
- Gross floor area of the farm structure
- Floor plan and elevational details of Farm Structure and Full details of the gross floor area of the proposed structure.
- Details of gross floor area of structures of similar type within the same farmyard complex or within 100 metres of that complex.